



Running Start Contract

Running Start Expectations:

- General [Tuition, Fees, Rates and Costs](#): Students are responsible for expenses not covered by Running Start. Running Start does not cover:
 - All non-tuition costs such as [class and program fees, supplies](#), transportation, meals, and [books](#).
 - Tuition for credits that exceed the quarterly credit eligibility as determined by the high school. This may include tuition for **required** summer program courses.
 - Tuition for any course below 100 level
 - Tuition for classes not eligible for college credit (non-credited, non-graded, self-support, etc.)
- All payments are due by the published date listed on the [college calendar](#).
- Students **must** submit a completed and signed quarterly [Running Start Enrollment Verification Form](#) before enrolling each quarter.
- Students are expected to enroll in classes as early as their access permits.
- Students must attend classes. BTC requires regular attendance. Students may be dropped from a course without notice if they fail to attend or contact the instructor by the second day of class.
 - The [college calendar](#) does not always align with the high school calendar. Students are expected to attend their college classes as scheduled including when the high school is on break.
- Students are responsible for meeting all high school graduation requirements and for determining how to meet general college and program-specific requirements at BTC.
 - Support is available from high school counselors and BTC Running Start Navigators
- Students must abide by the BTC Campus Code of Conduct published in the [Catalog](#).

Family Educational Rights and Privacy Act and Expectations ([FERPA Privacy](#)) - FERPA pertains to the release of records only. It does not give others the right to act on the student's behalf or to change the student's records.

- It is the student's responsibility to check emails and respond appropriately. **Parents/Guardians should not do this for the student.**
- The **student** must complete all required forms.
- Parents, guardians or any other person besides the student are not allowed to make changes to the student's account.
- Only students have access to their college grades and records. To obtain student grades or records, parents/guardians should work in cooperation with their student to complete a [FERPA Release](#).
 - Instructors **cannot** notify parents/guardians when a student is failing or not attending a class.

Student Signature _____ Printed Name _____ Date _____

Bellingham Technical College does not discriminate on the basis of race, ethnicity, creed, color, sex, gender identity or expression, citizenship or immigration status, national origin, age, religion, disability, veteran or military status, sexual orientation, genetic information, the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability, pregnancy, marital status, or any other characteristic protected by federal, state, or local law in its programs, activities, and services. The following person has been designated to handle inquiries regarding the non-discrimination policies: Director for Human Resources Allison Mack, 360.752.8354, or hr@btc.edu. For Title IX/Section 504 compliance, contact: Vice President of Student Services Michele Waltz, 360.752.8440, or title9@btc.edu. Mailing address: 3028 Lindbergh Avenue, Bellingham, WA 98225. BTC publications are available in alternate formats upon request by contacting the Accessibility Resources office at 360.752.8576.